2011 ANNUAL REPORT

EDUCATIONAL AND FINANCIAL REPORTING FOR ARKANA COLLEGE

Harmony Day Celebration

ARKANA COLLEGE
2011 Annual Report: Educational and Financial Reporting

Can be viewed on the School's Website at
http://www.arkana.nsw.edu.au/resources/school-reports/

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Educational Reporting

POLICY

The school maintains the relevant data and will comply with reporting requirements of the NSW Minister for Education and Training and the Commonwealth Department of Education, Employment and Workplace Relations. This reporting includes public disclosure of the educational and financial performance measures and policies of the school as required from time to time.

PROCEDURES

Annual Report

Procedures for implementing the policy include:
- identification of the position of the staff member responsible for co-ordinating the final preparation and distribution of the annual report to the Board and other stakeholders as required
- for each reporting area, identification of the position of the staff member responsible for the collection, analysis and storage of the relevant data and for providing the relevant information to the coordinator for inclusion in the report
- determination of the specific content to be included in each section of the report and reviewing this each year to ensure ongoing compliance, relevance and usefulness
- preparation of the report in an appropriate form to send to the Board of Studies
- setting the annual schedule for
  - (a) delivery of information for each reporting area to the coordinator
  - (b) preparation and publication of the report
  - (c) distribution of the report to the Board of Studies and other stakeholders
- provision of information for My School website, as requested.

Requests for Additional Data
From time to time the Commonwealth Government, through the Minister for School Education, Early Childhood and Youth and the NSW Government, through the Minister for Education, may request additional information. To ensure that such requests are dealt with appropriately, the Principal and/or his delegated representatives are responsible for coordinating the school's response. This person is responsible for the collection of the relevant data and for ensuring it is provided to the Board of Studies or DEEWR in an appropriate electronic form.

DEEWR Annual Financial Return
The Principal and/or his delegated representatives are responsible for completing the questionnaire. This person is responsible for the collection of the relevant data and for ensuring it is provided to DEEWR in an appropriate form.

Arkana College is a registered and certified independent, non-government, K-6 primary school which was first established in 1960, and currently run completely by a Muslim board of directors.

GOVERNANCE AND MISSION

The governance of the school is in the hands of a School Board, who are elected to the position. The Board has twelve members who come from various backgrounds, i.e. engineers, school teachers, doctors and people from the business world.

MISSION STATEMENT

The Mission of Arkana College is to provide all students with a high quality education that will prepare them to be active, contributing citizens in Australia's multicultural society.

The School will be a caring, Islamic environment in which the education given to students will teach our children to keep their identities and be part of the wider Australian community.

AIMS

Our school aims to provide a school environment that**:**
- Promotes and practices the principles of Islam.
- Is stable, happy and productive and respects cultural differences.
- Has an atmosphere of respect for the individual on child-teacher, child-adult, and teacher-child as well as child-child basis.
- Leads to the development of a positive self-concept and pride in the school.
- Reflects a co-operative attitude between staff members so the school functions as an efficient harmonious unit.

MESSAGE FROM THE CHAIRMAN OF THE BOARD OF DIRECTORS

Assalamu Alaikum

On behalf of the Board of Directors I would like to congratulate all students, staff and parents for their efforts and achievements during the 2011 school year. The remarkable success of the previous year was again repeated in 2011 as the College once again enjoyed impressive academic results, success on the sporting field, a wealth of extracurricular activities and outstanding events including productions at assemblies, carnivals, food days, end of year presentation nights and much more. My sincere congratulations to all involved.

Our literacy/numeracy results from NAPLAN 2011 exceeded expectations and were a great endorsement of the quality of teaching and learning experiences at Arkana College. I would like to convey my heartfelt thanks to all staff, students and parents. Our excellent results are a product of their collective effort.

The infrastructure rollout continued with upgrades and refurbishments of classrooms and play areas. The school completed the construction of a new admin wing and library. It is with satisfaction that we see Arkana College continuing to play a leading role in the Islamic school community, the broader Muslim community and amongst the different communities of NSW. In particular our engagement with St. Mary and St. Mina Coptic College and Mount Sinai College are a wonderful reflection of our values program.

In conclusion I hope that with our experiences and lessons learnt over the last 25 years, we will be able to further advance our school and achieve our goals with great distinction in all facets of schooling.

Wasslamu Alaikum
Mohammed A Helal
Chairman Arkana College Board

MESSAGE FROM THE PRINCIPAL

Assalamu Alaikum

As the Principal of Arkana College I am overwhelmed by pride and satisfaction at the success of the College in the year 2011. Our mission is to provide the children of the community with a quality teaching and learning experience that pursues and promotes a holistic extracurricular and values program whilst preserving the tenets of the Islamic faith, the legacy (sunnah) of the prophet Mohammed (s.a.w) and the basics of the Arabic language. In doing this we aim to develop students who are proud Australians who contribute to the local and wider community whilst maintaining the traditions and faith of their families which has sustained many, generations previously. The College continues a strong and broad community appeal as reflected in the record demand for student placements.

There have been numerous highlights that stand out for me in 2011. This includes our sporting victories, our interfaith sessions, celebrating Islamic festivals and significant days, our fourth annual in-school ANZAC ceremony, excursions (including the Gold Coast), book week character parade, Harmony Day, maintaining a dynamic website, upgrades to facilities and of course preparing the annual Yearbook. Once again we enjoyed outstanding academic success in NAPLAN exams.

In early 2011 we commenced the construction of a new admin wing and library. This has finally provided our teachers and students with the facilities and resources which they so richly deserve.

I was immensely proud to see the school engaged with the wider community including projects to feed the homeless and improve the environment. These initiatives further consolidated our relationship with Mt. Sinai College. The school enjoyed a number of projects with other schools from diverse communities and were active in raising funds for numerous charities including the Leukaemia Foundation, the Children's Hospital at Westmead, the Cancer Council, First Voice, World Vision and Muslim Aid.

I would like to thank the hard working staff, students and families of our college community for their ongoing care and tremendous dedication. I'd also like to thank the Board of Directors in supporting my initiatives and for their significant contributions at Arkana College.

Mr. Sam Halbouni
PRINCIPAL

ARKANA COLLEGE PARENT COUNCIL

Last year the parent council was very busy. Alhamdulillah we had some fantastic fundraisers which we are very proud of and we hope it continues in 2012 and beyond.

All positions in the Parent Council are elected positions and elections are held each year. The Parent Council meets regularly with the Principal to communicate ideas and concerns as well as to consider requests for fund raising for specific events or to provide volunteers for excursions and sporting events.

Events that occurred during 2011 include:
- Mother's Day Stall
- Hot food days
- Cake Stalls
- Adidas Fun Run (coincide with the cross country for Years 3-6)
- Character Book Parade (donated money for prizes)
- Hat Parade
- Iftar Dinner
- Eid Stalls
- Chocolate Drive
- Shopping Trip
- Food Drive for the homeless
- Blanket / Sleeping Bag Drive
- Coles Sports for Schools Drive

These are just to name a few of the events which we organised. We also donated a substantial amount of money to the school. There were a few charities which we donated to as well including Muslim Aid. We look forward to further success in 2012.

Mrs. Nadia Aguilera
President

ARKANA COLLEGE

Arkana College is a single stream K to 6 Independent School with an Islamic ethos located in the southern suburbs of Sydney. Originally established as a non-denominational day school in 1960, it was purchased by the Muslim community in 1986 and grew with the purchase of two adjoining properties.

The school recently built a hall with new modern classrooms, a new admin wing and library/computer lab. The school has an open entry policy, with no entrance examinations or particular entrance requirements. Although the school has an Islamic ethos, it welcomes students and staff of all backgrounds. Almost all children come from families who speak a language other than English though the majority of children are Australian born.

The Mission of Arkana College is to provide all students with a high quality education that will prepare them to be active, contributing citizens in Australia's multicultural Society. This is incorporated into the values policy at Arkana College which reflects strong Islamic and Australian values. The school also enjoys a fine reputation in choir, sport and the arts as well as a proud history of social service and fundraising for a diverse range of charitable organisations. Free before and after school care including an active afterschool program is another service offered by the school.

The school is dedicated to the concepts of equity and excellence in education. The school is committed to developing the academic, creative, performing, sporting and social potential of its students. Arkana College works with the community to provide a complete education in a happy, caring and stimulating environment.

STUDENT INFORMATION/ENROLMENT PROFILE

The school has 177 students. As an Independent School, the students come from a diverse range of backgrounds, including cultural and language backgrounds other than English. The diverse range of experiences afforded by this policy leads the children to a better understanding and a greater tolerance of others. A survey of the school population at the end of 2011 revealed that a large range of different nationalities were represented in the school community.

2011 Class Sizes are as reported at end of the school year 2011. This represented an increase of 11 students or 6.2% when compared to enrolment figures for 2010.

School facts 2011

School sector	Non-government
School type	Primary
Year range	K - 6
Total enrolments	177
Location	Metropolitan

School staff 2011

Teaching staff	13
Full-time equivalent teaching staff ❓	11
Non-teaching staff	3
Full-time equivalent non-teaching staff ❓	2.4

Student background 2011

Index of Community Socio-Educational Advantage (ICSEA)

School ICSEA value	1111
Average ICSEA value	1000
Data source	Parent information

Distribution of students	Bottom quarter	Middle quarters		Top quarter
School distribution	13%	5%	44%	38%
Australian distribution	25%	25%	25%	25%

Percentages are rounded and may not add up to 100

Students 2011

Total enrolments	177
Girls	82
Boys	95
Full-time equivalent enrolments ❓	177
Indigenous students	-
Language background other than English [2]	93%
Student attendance rate [3]	95%

Please visit the My School website for further contextual information
http://www.myschool.edu.au/

ACADEMIC

Arkana College enjoyed remarkable success in the 2011 National Assessment Plan for Literacy and Numeracy (NAPLAN) exams which further improved on the already high standard established. In most areas we exceeded the national average. These results were supported by the College's proactive intervention strategies targeting literacy delivered by staff including two dedicated literacy support teachers on three days of the week.

Parents are well aware of the My School website. My School enables you to search the profiles of almost 10,000 Australian schools. My School is an **Australian Curriculum, Assessment and Reporting Authority (ACARA)** information service. ACARA is an independent authority with functions including the publishing of nationally comparable data on all Australian schools. This responsibility is derived from the ACARA Act (www.comlaw.gov.au), and through the decisions of the Ministerial Council for Education, Early Childhood Development and Youth Affairs (MCEECDYA) (www.mceecdya.edu.au).

The performance of schools on NAPLAN tests is greatly affected by a range of student intake and school location characteristics. When comparing schools, it is important to compare like with like. The My School website allows and encourages comparisons with schools that are statistically similar in terms of a range of factors known to affect test performance. Parents may access the College's profile by going to http://www.myschool.edu.au/ Simply type in 'Arkana College' under school search for a comprehensive report.

REPORT AREA 4: SENIOR SECONDARY OUTCOMES (N/A)

REPORT AREA 5: PROFESSIONAL LEARNING AND TEACHER STANDARDS

TEACHER QUALIFICATIONS

The school has a diverse staff representing many different cultural and religious groups. This contributes toward the character of Arkana College. Staff includes:
  (a) Staff Responsible for Delivering the NSW Syllabus
  - 1 Principal
  - 7 Full time Mainstream Teachers (including two Head Teachers)
  - 2 Arabic Teachers (part time)
  - 2 Literacy support teachers (part time)
  - 1 Regular Casual (part time)
  (b) Other Staff
  - 1 School Chaplain/Quran and Islamic Studies teacher (full time)
  - 2 full time administrative staff

All teaching staff of mainstream classes are responsible for the delivery of the NSW Board of Studies Syllabus. The Principal and Head Teachers meet to monitor all teaching programs, student work samples and academic results to ensure compliance with syllabus outcomes. The Principal ensures that teaching standards are in accordance to those mandated by the NSW Institute of Teachers. Below are the details of the qualifications of teaching staff that are responsible for delivering the curriculum.

Category	Description	Number of Staff
i	*(a)Teachers who have teaching qualifications from a higher institution within Australia or as recognised within the National Office of Overseas Skills Recognition (AEINOOSR) guidelines*	12
ii	*(b)Teachers who have qualifications as a graduate from a higher education institution within Australia or one recognised within the AEINOOSR guidelines but lack formal teacher education qualifications*	1
iii	*(c)Teachers who do not have qualifications as described in (a) or (b) but have relevant successful teaching experience or appropriate knowledge relevant to the teaching context.*	0

PROFESSIONAL LEARNING

Arkana College's professional learning program in 2011 includes
- Professional development Courses provided by external agencies
- Professional development imparted by the principal and other senior staff.

Professional Development Courses Completed:

Course	Number of Staff Attended	Provider
Child Protection Investigation Training	1	AIS 3 Day Course
Schools and the Law	1	AIS 1 Day Course
School Law Update	1	UNSW 1 Day Course
LIEN	2	AIS 3 Day Course

School Improvement – Using Data to Inform Teaching and Learning	1	AIS 1 Day Course
Social and Emotional Learning: Content and Context K-12	1	AIS 1 Day Course
AIS Executive Conference 2012: Leaders Shaping Learning	1	AIS 2 Day Conference
Senior First Aid Certificates	12	In House 1 Day Premium Health
Writing	12	In House 1 Day AIS Consultant
Guided Reading	2	In House Sessions AIS Consultant
Phonics/Phonemic Awareness	3	In House Sessions AIS Consultant
Technology (Smartboard/Teamboards)	1	In House Sessions AIS Consultant
Child Protection	16	Principal In House Sessions
Spalding Education	1	Spalding Australia 10 Day Course
Differentiation in Primary Maths	1	AIS 1 Day Course
Highlighting Writing	1	AIS 1 Day Course
Autism Spectrum Classroom Course	1	Autism Australia 1 Day Course
Powerful Inquiry	1	AIS 1 Day Course
Learning Difficulties	1	Learning Difficulties Coalition Session

REPORT AREA 6: WORKFORCE COMPOSITION

Please refer to http://www.myschool,edu.au
There are no indigenous teachers at Arkana College. 82% of the staff are Muslim and 18% are Non-Muslim.

Student Attendance Rates

For whole school attendance rates, please refer to the school's data on the My Schools website: http://www.myschool,edu.au

Year Level	Attendance Rate %
K	95%
YEAR 1	95%
YEAR 2	95%
YEAR 3	94%
YEAR 4	97%
YEAR 5	97%
YEAR 6	96%

Ninety Five per cent of students attended school on average each school day in 2011. This was similar to the daily attendance in 2010.

Management of Non Attendance

Arkana College implements policy and procedures (Student Attendance Policy) for the management of student non-attendance.
1. The School will monitor the daily attendance and absence of students in the School by maintaining a daily register for each class of students.
2. Student absences from classes or from the School will be identified and recorded in a consistent manner by the staff member responsible.
3. All absences must be explained. An absentee note must be provided when the student returns to school.
4. Unexplained absences from classes or School will be followed up in an appropriate manner with the student and/ or their parent or guardian.
5. The School will notify parents and/or guardians in an appropriate manner where a student has a poor record of School or class attendance.

Student Retention Rates and Post School Destinations (N/A)

REPORT AREA 8: POST SCHOOL DESTINATIONS (N/A)

Arkana College is an Islamic co-educational Kindergarten – Year 6 school providing an education underpinned by Islamic values coupled with a secular education based on the curriculum laid down by the New South Wales Board of Studies. All applications will be processed in order of receipt and consideration will be given to the applicant's support for the ethos of the school, siblings already attending the school and other criteria determined by the school from time to time. Once enrolled, students are expected to support the school's ethos and comply with the school rules to maintain the enrolment. The Principal must meet with all students and families intending to enrol.

Procedures

1. All applications should be processed within the school's enrolment policy.
2. Consider each applicant's supporting statement / interview responses regarding their ability and willingness to support the school's ethos.
3. Consider each applicant's educational needs. To do this, the school will need to gather information and consult with the parents/family and other relevant persons.
4. Identify any strategies which need to be put into place to accommodate the applicant before a decision regarding the enrolment is made.
5. Inform the applicant of the outcome.
6. Enrolment information will be sent out at the time of enquiry. Students enrolling must turn 5 before the 31st July of the year they are due to start school.
7. Enrolment will comply with the Disability Discrimination Act.

Subject to availability, offers of a place will made according to a whether there are siblings of the student already at the school and the order of application. Continuing enrolment is subject to the student's adherence to school rules and payment of all school fees.

Student population

The school has 177 students (K-6). There are approximately equal numbers of boys and girls throughout the school. The students come from a wide range of backgrounds, and all come from a language background other than English. The College complies with the Disability Discrimination Act.

Waiting List for Enrolment

The student's name will be placed on the waiting list for the year of entry desired. Students placed on the waiting list will be transferred to the accepted list in the event of a vacancy.

Contractual Obligation

Within fourteen (14) days of the child being offered a place at the College, a non-refundable fee as determined by the College will be payable by the parent/guardian to the College.

Exclusion from the College

1. If the Principal, or any person deputing for the Principal, considers that a student is guilty of a serious breach of the rules or has otherwise engaged in conduct which is prejudicial to the school or its students or staff, the Principal may exclude the student permanently or temporarily at their absolute discretion.
2. If the School Board or the Principal believes that a mutually beneficial relationship of trust and cooperation between a parent and school has broken down to the extent that it adversely impacts on that relationship, then the school, the School Board or the Principal may require the parent to remove the child from the school.
3. The school will only exercise its powers under this clause to exclude a pupil permanently if it has provided the pupil and the parents or guardians of the pupil with details of the conduct which may result in a decision to exclude the pupil and provided them with a reasonable opportunity to respond.

No remission of fees will apply in relation to any of the above cases.

Fees

The scale of fees and other charges may vary from time to time by notice to the parent or guardian from the Principal.

Medical treatment

If a student needs urgent hospital or medical treatment of any nature and the school is unable to contact the parent or guardian after making reasonable efforts you authorise the school to give authority for such treatment. You indemnify the school, its employees and agents in respect of all costs and expenses arising directly or indirectly out of such treatment.

Personal Belongings

Students are responsible for their personal belongings and the College will not be liable for any loss of these belongings.

Publishing of Student's Work and / or Photographs

From time to time, a student's (your child's) work, comments and / or photograph may be published electronically or in print. This may be used in promotional material, newsletters and the annual magazine created by the College, or used for similar purposes with the consent of the College. Parents should notify the College in writing if they do NOT want their child's work comments and/ or photograph to be used for such purposes. Please note consent will be ongoing for the duration of your child's enrolment at the College.

Amendment of Terms and Conditions

The school may alter these conditions of entry at any time by notifying parents/guardians in writing. Alterations will apply from the date of notice.

Detailed information on all policies is available upon request in the Staff Handbook.

Policies

Arkana College seeks to provide a safe and supportive environment which:
- Minimises the risk of harm and ensures students feel secure.
- Supports the physical, social, academic, spiritual and emotional development of students.
- Provides student welfare policies and programs that develop a sense of self-worth and foster personal development.

To ensure that all aspects of the school's mission for providing for a student's welfare are implemented the following policies and procedures are in place:

Policy	Changes in 2011	Access to Full Text
Child Protection Policy Encompassing: • Definitions and concepts • Legislative Requirements • Reporting • Investigating Reportable Conduct and Processes • Documentation	Updated the Principal as a Child Protection Investigator	• Available to all staff and members of the school board. • Available upon request
Code of Conduct Encompassing: • Supervision/Duty of Care • Relationships • Communication • Mandatory Reporting • Employment Screening	Updated the Principal as a Child Protection Investigator	• Available to all staff and members of the school board. • Available upon request
Safe and Supportive Environment Policy Encompassing: • Support • Security Measures • Processes for dealing with Complaints/Grievances • Pastoral Care	NIL	• Available to all staff and members of the school board. • Available upon request

Anti-Bullying Policy Encompassing: • Definitions • Signs/Examples • Consequences • Preventative Strategies • School Action • Recommendations to Parents	NIL	• Available to all staff and members of the school board. • Available upon request
Communications Policy Encompassing: • Formal and informal mechanisms available to facilitate communication	NIL	• Available to all staff and members of the school board. • Available upon request
Critical Incident Policy Encompassing: • Role of the Critical Incident Team • Short/Long term plans • Procedures • Recovery Cycle	NIL	• Available to all staff and members of the school board. • Available upon request
Emergency Evacuation Policy Encompassing: • Evacuation Procedures • Roles and Responsibilities	Building project completed and subsequently, maps were revised within the policy.	• Available to all staff and members of the school board. • Available upon request
Lockdown Policy • Definition • Lockdown Procedures • Lockout Procedures	NIL	• Available to all staff and members of the school board. • Available upon request
Risk Assessment Management Encompassing: • Risk Assessments • Matrix	NIL	• Available to all staff and members of the school board. • Available upon request

Occupational Health and Safety Policy Encompassing: • Specific Responsibilities • Staff Consultation • Communication • Inspections • Hazard Identification	Hazard Identification Forms have been created and distributed to staff	• Available to all staff and members of the school board. • Available upon request
Confidentiality Policy Encompassing: • Practices to protect confidentiality	NIL	• Available to all staff and members of the school board. • Available upon request
Maintenance Policy Encompassing: • Essential Maintenance • Planned Maintenance • Unforseen Maintenance • Role of the OHS Committee	NIL	• Available to all staff and members of the school board. • Available upon request
Building and Premises Policy Encompassing: • Monitoring and assessing the current standard and state of repair of buildings • Role of the OHS Committee • Security measures to promote safety and well-being of students.	Included the ramp and lift that have been included in the building project to comply with the Disability Discrimination Act.	• Available to all staff and members of the school board. • Available upon request
Assessment Data : Collection and Use Policy Encompassing: • Procedures • Framework for use of internal and external data	NIL	• Available to all staff and members of the school board. • Available upon request

Social Networking Policy Encompassing: Rules when using IT within the school	NIL	- Available to all staff and members of the school board. - Available upon request
Student Attendance Policy Encompassing: - Specific Responsibilities - Measures designed to follow up on unexplained absences	Addition of Student Exemptions.	- Available to all staff and members of the school board. - Available upon request
First Aid/Medical Services Policy Encompassing: - Procedures to follow when children sustain an injury - Asthma Treatment - Storage and administering medication	NIL	- Available to all staff and members of the school board. - Available upon request
Experienced Teacher Accreditation Policy Encompassing: - Purpose - Eligibility - Roles and responsibilities	Revised	- Available to all staff and members of the school board. - Available upon request
The Mandatory Accreditation of New Scheme Teachers Encompassing: - Teaching standards - Roles and responsibilities - Collection of evidence - Accreditation requirements - Accreditation Report	Revised	- Available to all staff and members of the school board. - Available upon request

Policies for Student Discipline

Students are required to abide by the school's rules and to follow the directions of teachers and other people with authority delegated by the school. Where disciplinary action is required penalties imposed vary according to the nature of the breach of discipline and a student's prior behaviour. All disciplinary action that may result in any sanction against the student including suspension, expulsion or exclusion provides processes based on procedural fairness.

The full text of the school's discipline policy and associated procedures is provided to all members of the school community through
- The Staff Handbook
- School Assemblies/Meetings
- The Parent Information Package given to new parents upon enrolment.

A copy is also contained on the school's intranet.

The school expressly prohibits corporal punishment and does not explicitly or implicitly sanction the administering of corporal punishment by non-school persons, including parents, to enforce discipline at the school.

During 2011 the school's discipline policies and procedures were reviewed as part of the review of Pastoral Care in the school. The discipline policy for implementation in 2011 contains revised processes for disciplinary action that are based on procedural fairness.

Policy	Changes in 2011	Access to Full Text
Discipline Policy	Updated the proforma within the policy. This proforma is used by staff to send home to parents to address student behaviour.	• Staff Handbook • Available to all staff, students, parents and members of the school board. • Available upon request • The parent information package given to new parents upon enrolment.

Policies for Complaints and Grievances Resolution

The school's policy for dealing with complaints and grievances includes processes for raising and responding to matters of concern identified by parents and/or students. These processes incorporate, as appropriate, principles of procedural fairness.

The full text of the school's policy and processes for complaints and grievances resolution is provided in the Staff Handbook and the information booklet for the Board of Governors. An outline of the policy and processes is also provided in the Parent Information package and on the school's intranet.

REPORT AREA 11: SCHOOL DETERMINED IMPROVEMENT TARGETS

Achievement of Priorities identified in the school's 2010 Annual Report

Area	Improvement Targets	Achievements
Teaching and Learning	Increased literacy support for stage one, two and three	Two support teachers are providing support K-6
	Increased emphasis on creative writing	Introduction and implementation of the 'Seven Steps to Writing' program.
	Professional competency standards for recent graduates and other New Scheme Teachers	Increased professional development for New Scheme Teachers (including regular meetings).
Student Achievement	Achieve more Band 5 (Yr. 3) and Band 6 (Yr.5) results for NAPLAN writing component	Improved literacy levels in the NAPLAN examinations on Years 3 and 5.
	Increased emphasis on oral presentations/speeches	Greater participation of students in oral presentations within class.
Facilities and Resources	To commence with construction of new admin wing and library	Schools construction projects are underway and will be completed in late 2011.
	The school achieved its target of installing a smart board into every classroom.	All classrooms have a teamboard.
Extracurricular	To increase regular contact with other faith based schools from the Jewish and Catholic sectors	We have continued our interfaith program with Mount Sinai College and our chess program with St Mary and St Mina's Coptic Orthodox College and the Italian Bilingual School, Leichardt.
	Introduce Arabic performing arts	The school introduced an Islamic Art Expo and an Anasheed (Music) Concert.
	Increased engagement with all levels of government and community groups	Two ANZAC Commemorative Ceremonies with the Kingsgrove RSL diggers (one in house) have been accomplished.

2011 Priority Areas for Improvement

Area	Priorities
Teaching and Learning	Have the remaining New Scheme Teachers achieve Professional Competency Standards through the NSW Institute of Teachers.
	Provide New Scheme Teachers and experienced teachers with professional development opportunities in the area of literacy.
	Have Experienced teachers undertake and achieve accreditation through ISTAA.
Student Achievement	Achieve more Bands 5 and 6 on Year 3 and more Bands 6, 7 and 8 on Year 5 in NAPLAN examinations.
	To improve literacy standards K-6.
Facilities and Resources	Successfully complete the construction projects of our new administration wing, library and delivery bay/driveway.

The school wants all students to recognise that they are valued and integral parts of the school community, with parents and staff providing the care and support that engender self-esteem, mutual respect and responsibility. There is much scope to develop talents and to learn through experiences.

In 2011 the school continued to participate in the interschool program through the Together for Humanity Foundation' with Mont Sinai College, Maroubra. The program fosters an opportunity for religious understanding by encouraging dialogue. The aim is to unpack prejudice by looking at commonalities between the two faiths that will ultimately break down barriers and stereotypes. The children engage in lots of conversation, plants trees along the Georges River, cook for the homeless at the Big Kitchen in Bondi and engage in sporting/swimming activities jointly.

Furthermore, the children continued their chess battles with Mt Mary and St Mina's Coptic Orthodox College, Bexley, Bexley Public School and the Italian Bilingual School, Leichardt.

Moreover, the children participated in various ANZAC Commemorative Ceremonies in 2011. The children had an in-house ANZAC service with eight veterans from Kingsgrove RSL. The upper primary students attended a ceremony at Kingsgrove RSL and members of our Student Representative Council had official roles on the day. Our captains and vice captains also attended an ANZAC ceremony at the War Memorial in Hyde Park, Sydney. The children also participated in Harmony Day celebrations and Remembrance Day.

The children raised money throughout 2011 for numerous charities including:
- The Leukaemia Foundation (Greatest Shave and Crazy Hair Day)
- Cancer Council (Daffodil Day and the Biggest Morning Tea)
- Heart Foundation (Jump Rope for Heart)
- Children's Medical Research Institute (Jeans for Genes)
- Westmead Children's Hospital (Red Nose Day and Bandaged Bear)
- World Vision (Smile's Day Hat Parade)
- Can Teen (Bandanna Day)
- First Voice (Loud Shirt Day)
- Muslim Aid (Iftaar Dinner during Ramadan) and
- The Ansaar Project (Food and Sleeping Bag/Blanket Drive).

Finally, Arkana College has a values based program for our students K-6 that address the core values we as Australians would be proud to reflect. Combined with the initiatives listed above, we prepare our students to become responsible and respectful members of our society.

REPORT AREA 13: PARENT, STUDENT AND TEACHER SATISFACTION

Parent Satisfaction

The school is very proud of its 'open door policy' with parent involvement welcomed and encouraged. Parents are encouraged to communicate with teachers and the Principal through the student diary, email, phone calls and interviews.

The Principal also meets with the Parent Council regularly and this is an important vehicle by which to gauge the level of parent satisfaction. The Parent Council meets regularly each month during school time and provides one of a number of avenues for parents to express their level of satisfaction or dissatisfaction. The level of parent involvement in the Parent Council is high and discussions throughout the year combined with our annual survey indicated that parent satisfaction is extremely positive. Areas where parents were most concerned related to aspects of the school building projects. The school's building projects are due for completion late 2011.

Student Satisfaction

The School Principal has an 'open door policy' with its students. Students are free to approach the office whenever they feel the need to. The school also has an active Students' Representative Council (SRC) which organises various events and helps to produce the annual school magazine. Discussions throughout the year and photographs and reports included in the 2011 school magazine indicated that student satisfaction is also very positive. The students are proud of their achievements and are very proud members of the school.

Staff Satisfaction

Informal feedback from teachers, discussions with coordinators and discussions with Board Members indicates during 2011 staff were generally very satisfied in all areas of our school, particularly in terms of relationships, staff morale, school operations, work roles and work value/recognition.
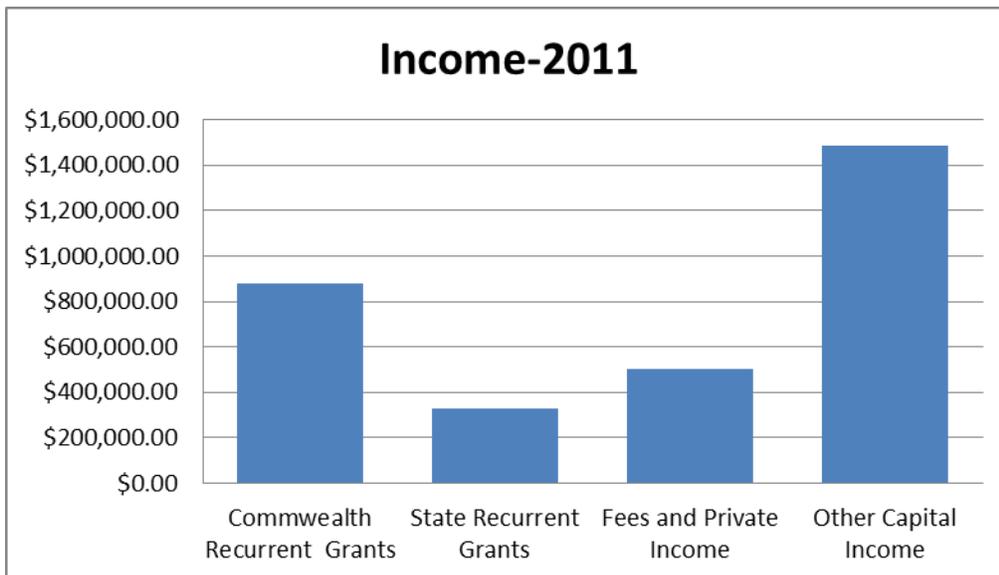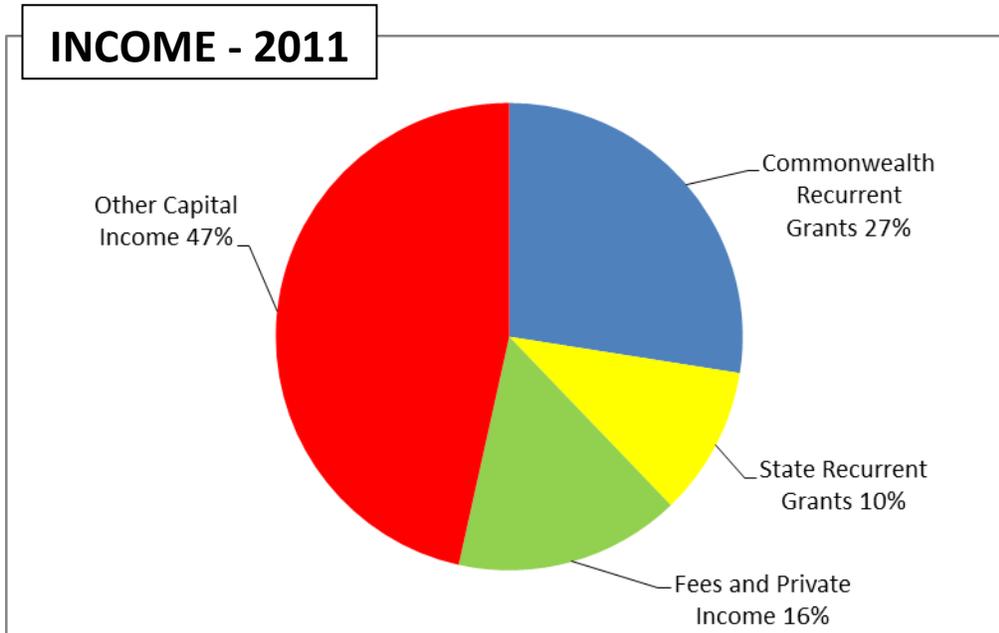
Staff usually meets once a week in formal meetings where they may express their thoughts. Staff are also welcome to email or see the Principal in person for any matters that are causing them concern.
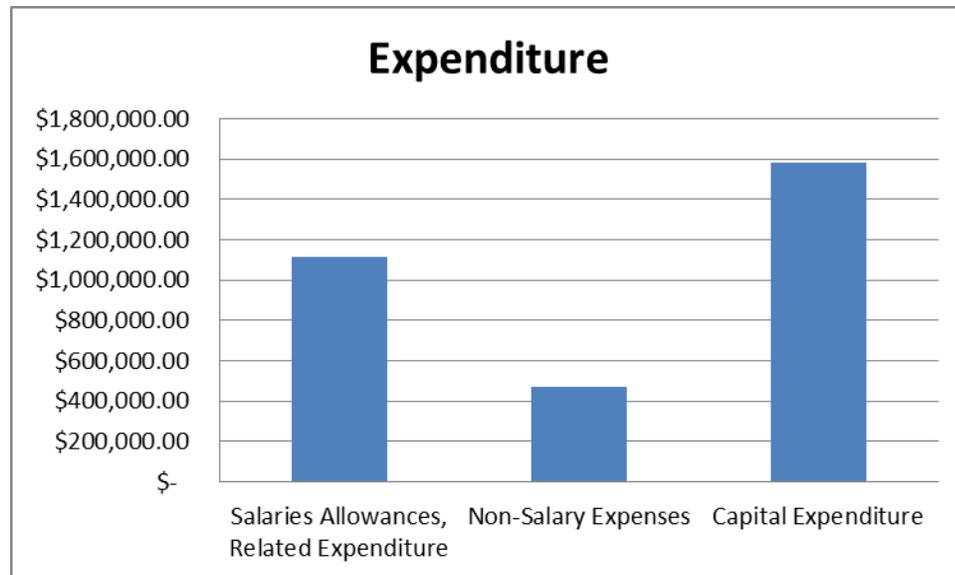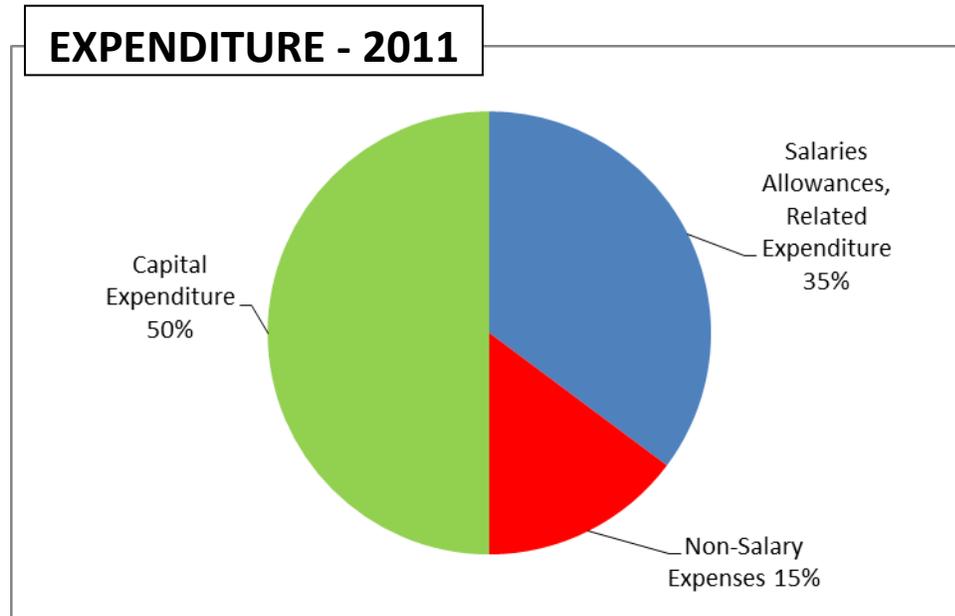
Final Note

There is a very big demand for enrolment places in Kindergarten at the school and this exemplifies the high regard that the general community have for the school.

Recurrent/Capital Income

INCOME - 2011

- Other Capital Income 47%
- Commonwealth Recurrent Grants 27%
- State Recurrent Grants 10%
- Fees and Private Income 16%

Income-2011

Recurrent/Capital Expenditure

EXPENDITURE - 2011

Salaries Allowances, Related Expenditure 35%

Capital Expenditure 50%

Non-Salary Expenses 15%

Expenditure

$1,800,000.00	
$1,600,000.00	
$1,400,000.00	
$1,200,000.00	
$1,000,000.00	
$800,000.00	
$600,000.00	
$400,000.00	
$200,000.00	
$-	

Salaries Allowances, Related Expenditure   Non-Salary Expenses   Capital Expenditure

2011 Annual Report completed by
Mr. Sam Halbouni
PRINCIPAL
ARKANA COLLEGE